

GOTA Board Meeting Agenda/Minutes
FRIDAY, OCTOBER 5, 2018, 10:30 AM - 12 PM
On-GROUND & VIRTUAL meeting

Conference Call 605-475-4000 Access code 472540#

Board members, please review prior to meeting and add agenda items and your reports for discussion

Attendance	Name	Present	Absent
Voting Members			
President	M Irma Alvarado		
Vice President	Barbara Banning		
Secretary	Bethany Bearden		
Treasurer	Stephanie Johnson		
Atlanta Region Chair	Stan Swanson		
Middle GA Region Chair	Betsy McDaniel		
East Region Chair	Laurie Cordaro		
South Region Chair	Tonya Curles		
North Region Chair	Jennifer Allison		
Non-Voting Members			
Communications	Kristen Lueck		
Newsletter			
Website/ Memberclicks			
Membership/ Memberclicks	Kristen Lueck		
Nominations/Recognitions	Suzanne Masino		
GA Rep to the AOTA RA	Audrey Gargiullo		
Regulatory/Reimbursement	Aileen Deogracias		
Tri Alliance	Nicole Walker/ Aileen Deogracias		
Political Action Group	Aileen Deogracias		
Silent Auction	Laurie Cordaro		
Legislative Consultant, Lobbyist	Tom Bauer		
Education	Jade Gross jgross11@gsu.edu		
Student Rep	Tralisa Noblin,OTS		
Conference	Pamalyn Kearney		
Research	Teal Benevides, CHAIR Jenene Craig, Tamara Mills, Kristen Lueck		
Ethics	Sarah Shirley		
CEU Approval	Tamara Mills, CHAIR Helene Smith Gabai, Jason Hughes		
Liaison to the GA Licensure Board	VACANT		
Was a quorum attained (must have 51% of the voting members present to vote)			

Also present:

Secretary: 1st order of business: Motion to approve Executive Board Virtual meeting min. 09/13/2018: _____ moved to approve the minutes from September, _____ seconded it. September minutes approved.

President's Report	Discussion	Action/ Responsible Party Due Date
M. Irma Alvarado	<p>1. GOTA Board ELECTIONS -</p> <p>Secretary Treasurer Elect 6 months prior to taking office (odd years) 2019 Pres. Elect 6 months prior to taking office (even years) nominations July 2018?</p> <p>Region Chair Elections: East - Laurie Cordaro to Remain Metro ATL - Stan Swanson Middle - Andrea Garcia-Rodriguez, Leonard will co-chair with Betsy McDaniel - Election?</p> <p>2. 2018-2020 STRATEGIC PLAN (SEE ATTACHED BELOW)</p> <p>3. Standard Operating Procedures (SOPs) emailed or on Google Doc to all applicable Board Members for revision</p>	<p>1. Barbara, Jennifer, Tiffany proposed Election schedule</p> <p>special election - bylaws, see Section 5 below, Irma left in minutes for all to review procedures</p> <p>FOLLOW UP & RESOLVE BEFORE GOTA BOARD & BUS MEETING TO ANNOUNCE/DESCRIBE POSTS & ELECTION</p> <p>2. Irma to draft and present to Board/Membership</p> <p>DEADLINE: Monday, NOVEMBER 5,2018</p>
Vice President/ Bylaws	Discussion	Action/ Responsible Party Due Date
Barbara Banning	<p>OLD BUSINESS FROM LAST MTG GOTA Licensure Liaison Position</p>	<p>No Action</p> <p>Potential volunteers Pam Reddick - Collins to consider GOTA contacted by someone IN AUG-Michele Karnes- wishing to volunteer, Irma suggested Licensure Board position to her-no response</p>
Treasurer		
Stephanie Johnson	<p>Report - Annual Business Meeting:</p> <p>Standard operating procedures*</p>	<ul style="list-style-type: none"> ● CONFERENCE REGISTRATION #'S ● OTHER revenue ● CEU ● WORKSHOPS ● Region mtgs and ● Membership renewals/new (See Below)
Secretary		

Bethany Bearden	Any new updates/additions to contact list	EXECUTIVE BOARD/COMMITTEE CHAIR CONTACT LIST IS ON GOOGLE DOC FOR UPDATES NEEDED TO UPDATE WEBPAGE*,
Region reports	Discussion ALL REGION CHAIRS-PLEASE ADD YOUR REGION REPORT	Action/ Responsible Party Due Date
Atlanta Stan Swanson		Stantonswanson2@gmail.com
East Laurie Cordaro	Silent auction report	lcordaro@augusta.edu OR valcor@bellsouth.net .
Middle Betsy McDaniel		
South Tonya Curles		tonya.curles@asurams.edu story for next newsletter? GA Academic Fieldwork Educators Consortium Second Wind Dreams VDT Certified Trainer Albany State - ACOTE accredited Are VDT certified OT/OTAs identified on GOTA webpage?
North	update: participating in a fun walk/run to increase interaction and participation. Looking at the NAMI Walk on October 20th in Gainesville one day workshop on neuro rehab to be offered by an OT at WellStar. Looking at offering it in November	North Region - Jennifer Allison Irma proposing N.Ga Region meeting at new Lanier Tech Facility in N. Hall Co.
All Region Chairs	<i>Please submit any upcoming meetings/events with dates, locations, and how/who to contact to RSVP for event/meeting- submit to Tiffany Wilson info@gaota.com</i> <i>If interested in Memberclicks update TO BE SCHEDULED AFTER CONFERENCE, let TIFFANY know.</i>	Tiffany Wilson coordinate with Membership chair - Kristen Lueck kristen.j.lueck@gmail.com <i>Tonya wants to do conferences via Zoom or web-x to see what a telehealth would look like</i> Irma proposes ZOOM - Who can do?
Membership/Communications		
Website		Kristen Lueck

ListServe/ Email blasts		Contact Tiffany if you have questions
Newsletter		Contact Tiffany with submissions Irma proposes having Newsletter YEAR planned with stories - even if we have to adapt Next Newsletter is DEC? conference news Spring - AOTA news
Membership		
Membership chair Tiffany, GOTA Operations Mgr.	Marketing materials needed - Brochure update focus on students talking with Tralisa & other student reps to set up forums, possibly ZOOM meeting at key time such as after AOTA student leadership conference and GOTA conference or during Presidential Region meeting Rounds	We need to do a Thank you Letter from the President that we can mail in after membership sign ups. NOT DONE YET No budget set this year for promotional items.-Tiffany Irma asks - After conference? to prep for legislative day **Brochure created - needs work Irma needs feedback on brochure by August 30th. Take out why OT. Categories of membership- OTR, COTA, student, organizational, associate (retired OT or OTA or someone is in process of being licensed in the state). Tonya is willing to help with creating the brochure FAQ SHEET Committee - Tonya, Aileen, Irma, Tiffany others' input welcomed
Nominations/ Recognitions	Discussion	Action/ Responsible Party Due Date
Chair Suzanne Masino	Awards TBA at conference Note: conference GOTA service recognitions - Paulette Bell (2004-2017)longtime Treasurer, licensure liaison) appreciation/Recognition - Mary Shotwell	LS awardees list to be placed on GOTA web page under LS Scholarship
GA Rep to the	News From AOTA Representative Assembly	

AOTA RA Audrey Gargiullo	Irma wants conference focus on on 'shaping the future' theme re: Vision 2025 (from Audrey re:	
Regulatory/ Reimbursement / Legislation PAG CHAIR Aileen Deogracias	Legislative Day 2019 plans marketing materials** date?	

<p>Lobbyist Tom Bauer</p>	<p>Draft bill prepared by the GA OT Board for consideration in the 2019 General Assembly. Because the Board is prohibited from initiating legislation, it has asked GOTA to introduce a bill to update the Ga OT licensure statute. Major components are:</p> <ul style="list-style-type: none"> · Updating the definition of “occupational therapy”, i.e. the definition which sets the parameters for OT scope of practice · Adding a definition of “orthotics” and orthotic devices” and adding fabrication of them to the definition of OT · Adding “superficial and deep tissue” to the therapies available under physical agent modalities · Providing for OT practice in telehealth · Authorization for the OT Board to require re-examination applicants to demonstrate competency if: <ul style="list-style-type: none"> ○ They have failed the exam three or more times or ○ Failed to pass the exam within five years of completion of academic requirements for licensure 	<p>Tom & Ailee to report <i>Legislative & Regulatory Issues</i>, Session 10: 8:30-9:30 Sunday, NOTE: Rob & Mary will likely discuss the Bill***</p> <p>Lobbyists 2rd Quarter Report Due</p>
<p>TRIALLIANCE</p>		<p>2.need to post a Link to Trialliance News & any other Related Practice area to GOTA webpage so that membership has access to Minutes, News, Events, etc</p>
<p>PAG Political Action Group</p>		<p>Laurie Cordaro, Chair, Silent Auction, Jennifer Allison Tonya Curles Jennifer Allison Aileen Deogracias</p>

Conference	Discussion	Action/ Responsible Party Due Date
Pam Kearney,Chair	<p>Conference 2018 Update Conference Theme: <i>Honoring the Past, Treasuring the Present, Shaping the Future</i></p> <p>Sponsorship and Vendor subcommittee Stephanie Johnson</p> <p>Social Networking Event with short presentation by Irma re: GOTA History, past President's Reception/Linda Stephens' Tribute.</p> <p>fishing trips - minimal interest, no takers</p>	Sponsorship & Vendor subcommittee members: Stephanie Johnson (chair), Mary Shotwell, Lindsey Rosenberg, Haley Jones,
Research Teal Benevides, Chair	<p>GOTA Research Committee Progress on action steps/goals:</p> <p>Irma left in from last mtg. as FYI</p> <ul style="list-style-type: none"> • The first two goals were to establish a baseline level of understanding of research interests, and • identify knowledge and skills for engaging in research or EBP in the state of Georgia among OT practitioners. These would serve as the basis for future actions of the GOTA research committee. • Qualtrics survey results <p>Our goal is to implement the survey this summer.</p> <p>**Update? Incentive to give 1 individual randomly selected half price conference. Jennifer moved to allow the committee to offer half priced conference as an incentive for completing the survey. Tonya seconded the motion. Motion passed.</p>	Committee: Jenene Craig, Tamara Mills, Kristen Lueck.
Education	Irma wants Bylaws reviewed to clarify interface between these committees Research Education CEU approval Student	Jade Gross jgross11@gsu.edu.
Ethics		Sarah Shirley

Student Rep		Tralisa Noblin Myers
CEU Approval Committee		Tamara Mills committee
Ethics		Sarah Shirley
Liaison to the GA Licensure Board	see above	We need volunteers for this board - prospect contacted - No response
Licensure Board		Rob & Mary to report at conference Session 11, <i>Georgia OT Licensure Update</i> 9:45-10:45, Sunday***
New Business	Oct 5 - DR. AMY LAMB, AOTA PRESIDENT IS PLANNING TO ATTEND THIS MEETING	VIRTUAL BOARD MEETING held THURSDAY EVENING, SEPT. 13 FROM 7-9 PM

AGENDA

1. **Wrap up Board Business**
 - a. Elections
 - b. Region, Committee reports for Bus. Meeting power point
2. **Review Conference Program plans**
 - a. Opening - Pam Kearney
 - b. Keynote - Introduce
 - c. Business meeting - timelines - 3 min. reporting limit for each = 45 min.
leaving 15 min to handout Certificates of Appreciation
 - d. Social Networking event - Review Program
 - i. 5:30- 6 Gather with Entertainment, 6-6:20 Irma Present, 6:20-6:30
Prizes for Word Search (OT, OTA, OTS), 6:30 - 7:00 Silent Auction
distribution, 7:30 Networking & Entertainment
3. **New Business:**
 - a. SOPs Review, Discuss, Amend, Approve Nov. 5 called Board meeting
 - b. Strategic Plan

ELECTIONS

ARTICLE IV
Officers

Section 5. Vacancies in Office

In the event of a vacancy in any office other than the President, the President may appoint a member to complete an unexpired term. That appointee may seek election to a new term and the usual procedure of election will be followed. For all elections, the Recognitions/ Nominations Committee chair shall report the results of the election to the Officers and Newsletter Chair within one week of the ballots being tallied. The President shall be responsible for notifying the newly elected Officer within one week after the report is received. The newly elected Officer shall assume office immediately upon notification by the President. An Officer so elected shall serve the unexpired term of office to which elected. In the case of vacancy in the office of the President, the Vice-President shall automatically assume the incumbent position and serve out the remainder of that term.

Terms of Office:

Office	Term/Election Cycle	Voting?
President	2 years – even years	Yes
President-Elect	6 months prior to taking office (even years)	No
Vice President	2- years- odd years	Yes
Secretary	2 years-even years	Yes
Treasurer	2 years-odd years	Yes
Treasurer-Elect	6 months prior to taking office (odd years)	No

PROPOSED GOTA 2018-2020 STRATEGIC PLAN

M. Irma Alvarado

GAOTA 3 year Strategic Plan 2018 – 2020

In keeping with AOTAs 2025 vision

Occupational therapy maximizes health, well-being, and quality of life for all people, populations, and communities through effective solutions that facilitate participation in everyday living.

Goal 1. Expand our Reach and Impact. Advocate for and promote occupational therapy's distinct value to maximize health, well-being, and quality of life.

Goal 2. Prepare and Develop the Profession. Inform, educate, and activate occupational therapy practitioners to be agents of change to foster excellence in practice.

Goal 3. Serve as the Professional Home. Connect, engage, and inspire our community to participate actively in advancing our mission and achieving our shared vision.

Goal 4. Advance Quality and Recognition of Occupational Therapy Practice. Foster widespread adoption of evidence-based approaches in occupational therapy that reduce cost, increase access, and improve outcomes across the continuum of care.

AOTA RA discussion facilitated by Dr. Penelope Moyers that included the "BIG WHY" question, the "WHAT IF" and the "HOW MIGHT WE" to begin the design process.

Do so by:

1. Monitoring, Reporting, and Acting to influence Public Policy

- \$ PAG
- Volunteer

2. Considering the demands on our members in their practice environments

- Practice improvement through standards, quality and evidence initiatives
- Foster continuing professional development; and entry-level and post-professional education

3. Building new organizational capacities (like Webpage use, social media) to focus on and support OT consumers - real & potential, OT practice, GOTA members
Leadership development

June, 2018 emailed Region Chairs for input & ideas:
at Metro ATL region meeting, the topic of GOTA's strategic plan came up in terms of
how our state association fits with AOTA Vision 2025.

What are ways (strategies) to achieve these goals.

What things are in place now that achieve these goals, such as the Research
committee work? other committee work such as Membership, events, etc.

Ideas for revision of these goals are also welcomed.

The strategic plan is presented to the membership at the Annual Business meeting at
conference.

MEMBERSHIP

Current Membership Rosters

Member Type	Lapsed	Graced	Active
1st time GOTA member	21	0	51
Admin	1	0	8
Associate	2	8	1
OT	127	48	151
OTA	29	6	24
Organization	7	0	1
Student	323	9	237
Total	510	71	473
Prospect			375
Total Active			848