**GOTA Board Meeting Agenda/Minutes**

**Monday, June 13, 2022**

**7:30 - 8:45 PM**

\*Board members, please review prior meeting minutes and add agenda items and your reports for discussion

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| **Attendance** | **Name** | **Present** | **Absent** |
| **Voting Members** | | | |
| President | Stephanie Johnson | X |  |
| Vice President | Patty Watford | X |  |
| Secretary | Jade Gross | X |  |
| Treasurer | Melissa Toporek | x |  |
| Atlanta Region Chair | Kyle Oatis | X |  |
| Middle GA Region Chair | Betsy McDaniel |  | X |
| East Region Chair | Pam Hartle |  | X |
| South Region Chair | Katie Dixon |  | X |
| North Region Chair | Ben Keeling |  | X |
| **Standing Committees: Non-Voting Members** | | | |
| Research Committee Chair | Laura Carpenter | X |  |
| Research Committee Member | Elizabeth Burch |  | X |
| OTA Liaison | LaDonna Nash |  | X |
| Membership Committee Chair | Kelsey Taylor | X |  |
| Membership Committee Members | Alexis Mallis (Instagram Chair) |  | X |
| Jennifer Allison (Facebook Chair) | x |  |
| Communication Committee Chair | Marissa Mirecki |  | X |
| CEU Approval Chair | Tamara Mills |  | X |
| Conference Co-Chairs | Jennifer Boyette |  | X |
| Ruth Bourque |  | X |
| Legislative Chair | Aileen Deogracias |  | X |
| TriAlliance Representative | Nicole Walker Geringer |  | X |
| **Special Liaison: Non-Voting Members** | | | |
| Ethics | Sarah Shirley |  | X |
| Education Liaison | Ryan Carrick | X |  |
| Liaison to the GA Licensure Board | M. Irma Alvarado | x |  |
| Nominations & Recognitions | Suzanne Masino | X |  |
| OCCUITY co-chairs | Adrianne Smiley | x |  |
| Frederica Kennedy |  |  |
| OCCUITY members | Irma Alvarado | X |  |
| Jennifer Allison | x |  |
| Rebekah Buehler |  | x |
| Barb Schell |  | X |
| Sarah Shirley |  | X |
| Kyle Otis | X |  |
| Bryan Clever |  | X |
| Student Liaison |  |  |  |
| AOTA RA Representative | Helene Smith-Gabai |  | X |
| **Student Representatives** | | | |
| Albany State University | Daniel Walton |  | X |
| Augusta University | Carol Kadamani | X |  |
| Augusta Tech College | Jenny Newton |  | X |
| Brenau University | Ashley Wright: Gainesville Day MSOT Program Track |  | X |
| Dhara Patel: ELOTD Program Track |  | X |
| Virginia (Taylor) McInnis: Norcross Weekend MSOT Program Track |  | X |
| Chattahoochee Tech College | Amy Shaffer |  | X |
| Georgia State University | Mirage Sanders | X |  |
| Middle Georgia State University | Betsy McDaniel |  | X |
| **Ad Hoc Committees** | | | |
|  |  |  |  |
| Silent Auction | Margaret Corcoran |  | X |
| Workshop Committee |  |  |  |
| **Additional** | | | |
| Lobbyist | Tom Bauer | X |  |
| Management Office |  |  |  |
| Was a quorum attained (must have 51% of the voting members present to vote) | |  |  |
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**Secretary: 1st order of business: Motion to approve Executive Board meeting minutes (date of previous meeting) : \_3.21.22\_\_\_. \_\_\_Stephanie\_\_moved to approve the minutes, and \_\_\_Kyle\_\_\_\_ seconded it. Motion \_\_passed\_\_\_\_. Minutes \_\_\_\_\_\_approved\_\_\_.**

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| **GOTA Executive Committee Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| Stephanie Johnson  ***President*** | **International and DN Initiatives**  [**https://docs.google.com/forms/d/1pX2u-5SSkmEog0ldUzJZVbLXSfz6JKfVkf0yczYt\_tk/edit?ts=629e55c5**](https://docs.google.com/forms/d/1pX2u-5SSkmEog0ldUzJZVbLXSfz6JKfVkf0yczYt_tk/edit?ts=629e55c5)  **Will follow up with Int membership byalws for electronic email**   * **Consider revising bylaws for associate membership and holding office to ensure all are congruent**   [**https://iu.co1.qualtrics.com/jfe/form/SV\_4Jb5jeZKxxEsfBQ**](https://iu.co1.qualtrics.com/jfe/form/SV_4Jb5jeZKxxEsfBQ)  **Will send out survey to board to review to then send out to membership to get input on DN**  **Feeding, Eating, Swallowing Survey: AOTA survey; will complete but consider**  **Retention of students/student membership ideas** |  |  |
| Patty Watford  ***Vice-President*** | **Bylaws Update**  **International Membership:**  1. Identifying international Occupational Therapy Practitioners.  2. Shall have privileges for GOTA events, such as workshops, continuing education, courses free of charge until further notice. (Recommend yearly evaluation, however not written so bylaws don’t have to be changed every year?)  3. Shall receive correspondence of the GOTA. Will have access to the newsletters and bylaws on the GOTA website.  4. May not hold office of the GOTA.  5. May not vote or have voting privileges within the GOTA business matters or election procedures.  6. May not serve as voting or non-voting members on GOTA committees, except when requested and affirmed by the GOTA president.  7. May have one non-voting representative on the GOTA Executive Board who is appointed and affirmed by the GOTA president.  **International membership language above will be wordsmithed to be more positive**  **Associate membership in bylaws for national level individuals that want to join GOTA - language needs to be updated in bylaws** |  |  |
| Melissa Toporek  ***Treasurer*** | Discussion regarding bylaw updates and/or operating procedure updates related to those having access to GOTA funds.   * Cosigning * Bonding * Credit card * Character check * Cost: $100,000 bond for $326 * Update bylaws for credit card procedures |  |  |
| Jade Gross  ***Secretary*** | Board members - please make sure your info is correct here:  <https://docs.google.com/document/d/1GDTh7noD-wwQ2xK-f4q-sIlZZNlR5darpdrij6ntlRw/edit?usp=sharing>  Also, please ensure you are marked present at the beginning of the minutes |  |  |
| **GOTA Region Representative Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| Kyle Oatis  ***Atlanta Region*** | No updates - looking for speakers  May be helpful to havel multi-region meetings |  |  |
| Pam Hartle  ***East Region*** |  |  |  |
| Betsy McDaniel  ***Middle Region*** |  |  |  |
| Katie Dixon  ***South Region*** |  |  |  |
| Ben Keeling  ***North Region*** |  |  |  |
|  | **Note for all region chairs:** *Please submit any upcoming meetings/events with dates, locations, and how/who to contact to rsvp for event/meeting- submit to* [*info@gaota.com*](mailto:info@gaota.com) |  |  |
| **Standing Committee Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| Kelsey Taylor  ***Membership Chair*** | **Current Members:**  Total: 569  OT: 209  OTA: 22  Student: 322  Organization/Associate: 13  Summer Lovin: Sex, Intimacy and OT Virtual Series: July 16  Job Board Options:  Create packages for additional fee’s members could also have their job sent out in a month email and social media post |  |  |
| Marissa Mirecki  ***Communication Chair*** |  |  |  |
| Tamara Mills  ***CEU Approval Chair***  ***Members:***  Yi-An Chen  Mallory Rosche |  |  |  |
| ***Conference Co-Chairs:***  Jennifer Boyette  Ruth Bourque | Stephanie  Schedule is nearly set - speaker presentations will be out likely next week; registration to open up possibly next month  Conference is entirely in person; considering a virtual option for attendees; presenters must be in person |  |  |
| Aileen Deogracias  ***Legislative Chair*** | Tom Bauer  PAC bylaws: being addressed  AT: didn’t change licensure  ABA: passed, technicians able to practice as written in their practice act  CMOs; working towards more insight  Medicaid coverage of COTAs, add telehealth, |  |  |
| Nicole Walker Geringer  ***TriAlliance Representative*** |  |  |  |
| Laura Carpenter  ***Research Committee Chair*** | One person submitted a survey for a research project |  |  |
| Ryan Carrick  ***Education Liaison*** |  |  |  |
| LaDonna Nash  ***OTA Liaison*** |  |  |  |
| ***GOTA Advisory Committee on Equity, Inclusion, and Diversity in Occupational Therapy*** | Has an upcoming speaker, considering panel for students (Ryan will oversee) |  |  |
| **Special Liaisons/Advisors to the Board Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| Helene Smith-Gabai  ***GA Rep to the AOTA RA*** | Nothing new to report. Bylaws voting currently open until June 24th for AOTA members. |  |  |
| Suzanne Masino  ***Recognitions & Nominations*** | Due early September |  |  |
| Sarah Shirley  ***Ethics*** |  |  |  |
| M. Irma Alvarado  ***Licensure Board Liaison*** |  |  |  |
| **Ad Hoc Committees Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| Margaret Corcoran  ***Silent Auction*** |  |  |  |
| ***Workshop Committee*** |  |  |  |
| M. Irma Alvarado  ***OTA Initiative*** |  |  |  |
| **Student Representatives Report** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
| *Albany State University*  *Augusta University*  *Augusta Tech College*  *Brenau University*  *Chattahoochee Tech College*  *Georgia State University*  *Middle Georgia State University* |  |  |  |
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| **New Business** | **Updates, Motion/Action Items & Discussion** | **Motion made by ….**  **Motion seconded by …** | **Responsible Party &**  **Due Date** |
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\_\_\_Jade\_\_\_\_\_made a motion to adjourn the meeting. \_\_\_Patty\_\_\_\_\_ seconded the motion. Motion passed. Meeting adjourned at \_\_9:02\_\_\_.