**GOTA Board Meeting Agenda/Minutes**

**Wednesday, January 27, 2021**

**6:30-8:30 PM**

\*Board members, please review prior meeting minutes and add agenda items and your reports for discussion

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| **Attendance** | **Name** | **Present** | **Absent** |
| **Voting Members** |
| President | Jennifer Allison | x |  |
| President Elect | Kristen Webber | x |  |
| Vice President | Stephanie Johnson | x |  |
| Secretary | Jade Gross | x |  |
| Treasurer | Elizabeth Burch | x |  |
| Atlanta Region Chair | Kyle Oatis | x |  |
| Middle GA Region Chair | Betsy McDaniel | x |  |
| East Region Chair | Pam Hartle |  |  |
| South Region Chair | Katie Dixon |  |  |
| North Region Chair | Ben Keeling |  |  |
| **Standing Committees: Non-Voting Members** |
| Communication Chair(Newsletter) | Marissa Mirecki |  |  |
| Communication Committee Member | Margaret Corcoran |  |  |
| Membership Chair(Memberclicks, Website) | Kelsey Reeves | X |  |
| Membership Committee Member | Lauren N. Gray |  |  |
| Membership Committee Member | Adrianne Smiley |  |  |
| Membership Committee Member | Laura Barone |  |  |
| Membership Committee Member/Instagram Chair | Alexis Mallis |  |  |
| Membership Committee Member | Sarah Mcclure  |  |  |
| Conference Co-chair1-27-21 M. Irma Alvarado present | Open position | x |  |
| Conference Co-chair | open |  |  |
| Legislative Chair | Aileen Deogracias | X |  |
| TriAlliance Representative | Nicole Walker Geringer |  |  |
| CEU Approval Chair | Tamara Mills |  |  |
| Education Liaison  | Patty Watford | x |   |
| Research Committee Chair | Open position |  |  |
| Research Committee Member | Elizabeth Burch |  |  |
| OTA Liaison | LaDonna Nash |  |  |
| **Special Liaison: Non-Voting Members** |
| Ethics | Sarah Shirley | x  |  |
| Liaison to the GA Licensure Board | Amy Shaffer |  |  |
| Nominations & Recognitions | Suzanne Masino | x |  |
| OCCUITY | Vacant position |  |  |
| Student Liaison |  |  |  |
| AOTA RA Representative | Helene Smith-Gabai | x |  |
| **Student Representatives** |
| Albany State University | Astassia Fields |  |  |
| Augusta University | Emily Holton | X |  |
| Augusta Tech College |  |  |  |
| Brenau University | Gainesville- Jessica Daniels | X |  |
| Chattahoochee Tech College |  |  |  |
| Georgia State University | Amanda Glass | X |  |
| Middle Georgia State University |  |  |  |
| **Ad Hoc Committees** |
|  |  |  |  |
| Silent Auction | Margaret Corcoran |  |  |
| Workshop Committee |  |  |  |
| **Additional**  |
| Management Office | Tiffany Wilson |  |  |
| Was a quorum attained (must have 51% of the voting members present to vote) |  |  |
|  |

**Secretary: 1st order of business: Motion to approve Executive Board meeting min. (last meeting date): November 17, 2020. Elizabeth Burch moved to approve the minutes, and Kyle Oatis seconded it. Motion carried. Minutes approved.**

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| **President’s Report** | **Discussion** | **Action/Due Date** |
| Jennifer Allison(Kristen Webber) | Old BusinessLicensure Compact- a survey was sent to members seeking feedback regarding the Licensure Compact and voting on the compact in December 2020. The vote was unanimous to go forward with the licensure compact. See below for items on the horizon for the compact. New BusinessReview and vote on budgetUpdate on Workshops with KY and WI- Kristen* + **Saturday May 22: Wisconsin**
	+ **Saturday June 26: Georgia**
	+ **Saturday July 24: Kentucky**
* Tri-state promotion of workshops
* Each state runs/hosts their own workshop & manages their own money
	+ This allows for increased content
* 1 price for all conferences
	+ Clinician rate: $75 per
	+ conference- each conference runs their own
	+ Student Rate: $25
* Next meeting: finalizing speaker contracts, social media handouts, FAQ docs, etc

GOTA: re-play of Conference sessions for CEs.* March 13th
* August 26
* September 11

We need conference co-chairsResearch committee Chair openOCCUITY openLicensure Board Liaison open Licensure Compact UpdateFrom Tom Bauer: I met with Rep. Bill Werkheiser this morning, and he agreed to sponsor the OT Compact bill. I asked him both because his daughter is an OT and because he is a committee chair (Industrial Relations).Discussion over issues related to high call volume to GAOTA. | Stephanie made the motion, Helene seconded the motion to approve the workshopsThose interested in these open GOTA positions should contact Jennifer and/or Kristen via e-mailConference committee responsibilities information to share: <https://docs.google.com/document/d/1i71t1uQav_Eb24EQybqdbJaJuL8eq5g2/edit?dls=true>Stephanie made a motion to remove the phone number off the website as a pilot and defer to email only until the next meeting. Suzanne seconded the motion. Motion passed.\*Kelsey offered to update the website (removing number) and update the FAQ page. |
| **Vice President** |  |  |
| Stephanie Johnson | Updated GOTA email automatic reply to allow for more time for response and additional information if seeking specifics (i.e. licensure information) | Instead of a 48 or 72 hour turn-around time, add in email that the response will be as soon as possible (leaving out the specific time frame). |
| **Treasurer** |
| Elizabeth Burch | New Business2021 GOTA budget (projected): **Total Expense 47,460.75** * **Lobbyist: 19,000**
* **Management Fee: 12,000**
* **Conference: 4,000**
* **MemberClick: 4,000**
* **Professional Services: 5,000**
	+ **CPA**
	+ **Insurance**
	+ **Attorney**

**Income 48,485** * **Membership**
* **Conference**

**Goal is balance budget and goal of** **$1024**Old Business | Stephanie made a motion to approve the 2021 proposed budget. Irma seconded the motion. Motion has been approved for the 2021 budget.  |
| Secretary |
| Jade Gross | Met with Stephanie Johnson on 1/20/21 to discuss GOTA secretary responsibilities | Will f/u with Jennifer for additional clarification from the Bylaws responsibilities |
| **Region reports** | **Discussion****ALL REGION CHAIRS-PLEASE ADD YOUR REGION REPORT & UPCOMING MEETINGS** | **Action/ Due Date** |
| **Atlanta**Kyle Oatis | Next Meeting: 01/28/2020 at 7:30 pmTopic: Capstone Projects and Experiences: An overview with Dr. Laura Carpenter |  |
| **East**Pam Hartle |   |  |
| **Middle** Betsy McDaniel | Our region has 100% participation in GOTA from OTA students; OTA Program has moved to a new location which will allow us better facilities for meetings. We will host a virtual meeting on Feb. 23rd and local support has been improved due to concerns about CE for licensure renewal and NBCOT. MGA will submit an ACOTE application for a bridge program in December 2021 with the first cohort expected to begin in August 2022. The local OT community is very supportive of this endeavor and we hope to increase GOTA involvement from the community through that program.  | Looking for someone to fill the new AFWC position (prefer doctorate, but not required) for MGA |
| **South**Katie Dixon |  |  |
| **North**Ben Keeling |  |  |
| **All Region Chairs** | ***Please submit any upcoming meetings/events with dates, locations, and how/who to contact to rsvp for event/meeting- submit to*** ***info@gaota.com*** |  |
| **Standing Committees: Non-voting** | **Discussion** | **Action/Due Date** |
| **Membership Chair** Kelsey Reeves | * We have launched the GOTA instagram
	+ Followers: 125
	+ Post:22
* Working on a Membership Drive Focused on lapsed members.

Round 1: GOTA store Giveaway * Start: February 1, 2021
* Plan: We will post on the Instagram and email out about the opportunity to win a free item from the GOTA store for the first two people to sign up.
	+ Item 1: sponsored by Kelsey
	+ Item 2: sponsored by Kristen.
	+ Item 3: sponsored by Elizabeth Burch
	+ Item 4: Sponsored by Jennifer Allison
		- I was thinking the GOTA coffee mug or bag so we do not have to coordinate sizes.

Round 2: * Start: 1 month before the Live Courses
* Plan: A raffle to win a free live course. (pending Board approval)

Potential Round 3 * Start: September-ish
* Focus on gaining student membership. School that has the most students join will be featured on the Instagram. We are still ironing out the details.
* New Tshirt designs coming
 |  |
| **Communication Chair**Marissa Mirecki |  |  |
| **CEU Approval Chair**Tamara Mills |  |  |
| **Conference Co-Chairs**M. Irma AlvaradoAmy Todd | Still looking to recruit for the open co-chair positions |  |
| **Legislative Chair**Aileen Deogracias | Virtual Legislative DayIdeas/OptionsVirtual (via Zoom?)Date TBA (can check with the schools’ academic calendar)Jennifer suggested a how-to for letter writing to legislators |  |
| **TriAlliance Representative**Nicole Walker Geringer | DCH-CPI call for claims issuesThe Department of Community Health has reactivated the Office of Continuous Process Improvement (CPI) which is now headed by Daphanie Keit. Through Tom’s efforts, I was part of the Claims and Billing Workgroup which has started meeting again last week. This group is composed of multiple provider groups like us (GOTA via Trialliance ) DCH, and Care Management Organizations and its main goal is to alleviate administrative burden and resolve issues such as provider enrollment, prior authorization, claims and billing, and healthcare access.The Claims and Billing Workgroup is in the process of collecting CIS billing issues so that they can do a deep dive and come up with resolutions collectively. I would like to ask for your assistance in collecting examples of these issues from GOTA members as it is a benefit to them. As Nicole and I have mentioned to the Board, this is an underutilized benefit to GOTA members and may also benefit non-OTs who help bill, authorize etc.Can you please let me know how best we can share this to our members? If they are not clinic owners they may be able to share it with them and promote our membership level (win-win)? I attached a template they can use to put the claim examples in. I do have a time constraint and the deadline is 2/5/2021.  | Send an e-blast to members to share this information; Irma and Aileen will draft a letter to send to Kelsey (by Monday?) to send to members [Deadline - 2/5/21]\*Aileen will first look into a way for providers to directly send this information to DCH. |
| **Education Liaison**Patty Watford | Patty and Jade met on 1/27/21 to discuss current position responsibilities and future directions |  |
| **Research Committee Chair**Tamara Mills | Position open |  |
| **OTA Liaison**LaDonna Nash |  |  |
| **Special Liaison** | **Discussion** | **Action/Due Date** |
| **GA Rep to the AOTA RA**Helene Smith-Gabai | Work groups in the RA are putting together briefs to determine if the following requests should move forward:1. AOTA position paper on role of OTs in critical care settings (am in that work group)
2. AOTA position paper on role of OTs in Safe Patient Handling and Mobility programs
3. Survey on OT services to children birth-3-years-olds examining
	* Types of agencies/practice settings
	* Reimbursement discrepancies that may exist across funding sources and/or provider settings
	* Implemented/potential/proposed budget cuts to EI services including OT
4. Develop or expand official documents addressing interprofessional collaborative practice across populations and settings

Work group reports due to RA next month. |  |
| **Recognitions & Nominations**Suzanne Masino |  |  |
| **Ethics**Sarah Shirley | Ethics Edge is going to start promoting conversation regarding Bioethics and value of life issues that seem to be surfacing in general culture. Any contributing thoughts and input are welcome.  | Email with questions or thoughts at sshirley1@brenau.edu |
| **Student Liaison** |  |  |
| **Licensure Board Liaison** | Position open |  |
| **Ad Hoc Committees**  | **Discussion** | **Action/Due Date** |
| **GOTA Advisory Committee on Equity, Inclusion, and Diversity in Occupational Therapy**Adrianne Smiley | Position open | COTAD event info for Friday:Dr. Pearson Guest LectureFriday, January 294:15pmhttps://gsumeetings.webex.com/gsumeetings/j.php?MTID=m5c8aec736f48e067c46485957309e568 |
| **Silent Auction**Margaret Corcoran |  |  |
| **Workshop Committee** |  |  |
| **Student Representatives** | **Discussion** | **Action/Due Date** |
| \*Albany State University\*Augusta University\*Augusta Tech College\*Brenau University\*Chattahoochee Tech College\*Georgia State University\*Middle Georgia State University | New student rep introductions |  |
| **New Business** | **Discussion** | **Action/Due Date** |
|  |  |  |

Elizabeth made a motion to adjourn the meeting. Sarah seconded the motion. Motion passed. Meeting adjourned at 8:16 PM.